



Nutley FC - Season Planner 2022/23

Version: 1.4

Date: 30-Dec-22

1. Why our club exists

1.1. History

Nutley FC was established in 1890 and has ever since been providing opportunities to members who wish to play football.

1.2. Season 2021/22 achievements

We've had a good season at Nutley FC. It started with our first ever junior football tournament on the August bank holiday. It was really well attended with twenty teams playing and about 400 people visiting. The feedback was very positive. We're very grateful to everyone that volunteered - they're the ones that made it possible. The tournament raised about £1200 for the Club.

We've had four teams playing competitive football this season: adults; U16s; U12s; U9s. We've also had an U7s team start training.

Nutley adults did well in division three north of the Gray Hooper Holt league. They finished second. There was a really good team spirit.

The U16s have completed their last season. We started training some of them on the green when they were just five years old! So it was quite emotional to see them play their last league game for us. Some of them started playing for the adults. We had 19 players registered.

Our U12's have had a brilliant season. They reached the quarter finals of the cup and finished 3rd in the league. Fun was had by all with some new players also starting at the club. Next season the team looks forward to going to 11 aside and on a much larger pitch. We now look forward to tournament season in the sun. We had 16 players registered.

Nutley U9s had their first season together in the Crowborough and District mini league. The players have really developed individually and as a team, working hard to get the results that they deserve in a very competitive league. With the final game of the season approaching and some fun tournaments booked for the summer we hope to develop the team even more. We had 11 players registered.

Nutley U7s were newly formed this season. They trained through the winter months and now have the prospect of summer tournaments and entering a league for the forthcoming season. We have a great bunch of children who have loved learning techniques both individually and as a team.

The pitches stood up well this season. They will be even better next season. We were very lucky to be in receipt of substantial grants from the Gatwick Community Trust, £2500, and Football Foundation £18,000 over the next six seasons. These grants have allowed us aerate, grass seed and fertilise the green. We will be repeating these tasks each season for the next six years. Thank you very much to everyone (Ian Ritchie in particular) involved in securing these grants and for those (Chubby, Mick and Hamish) that put in so much time and effort looking after the green. Interestingly we've not seen a repeat of the chafer bug infestation this season and the repair work we did has blended perfectly with the rest of the green.

Our quiz night was a great success. Everyone seemed to have a lot of fun and we raised about £900 for the club! A huge thank you to all that contributed with organising, cooking, working the bar, raffle prizes, setting up and tidying up.

The Club's cafe run at junior games raised £525 for the Club and was enjoyed by many.

1.3 Vision

- (a) To continue to run Nutley FC as a local community club involving as many players as we can support on our pitches at Fords Green.
- (b) To be open and welcoming to our local community.
- (c) To foster camaraderie and friendship.
- (d) To provide a good playing surface at Fords Green.
- (e) To have a deserved reputation for fairness and respect.
- (f) To become net zero.

1.4 Football Philosophy

Our football philosophy is one of inclusion and participation of all at young junior ages with game time becoming more competitive as the children get older. We want to play fairly and to treat all involved with respect.

2. Plan for the season

2.1. Aims for the season

Objective	Timescale	Who is responsible?	Cost	Review when?
Adults - enjoy football & win promotion	Whole season	HN	Subs cover the costs	Bi-monthly
U13s - enjoy football & finish mid table or above	Whole season	BS / HN	Subs cover the costs	Bi-monthly
U10s - enjoy football & finish mid table or above	Whole season	MH / BL	Subs cover the costs	Bi-monthly
U8s - enjoy football & finish mid table or above	Whole season	MH / BL	Subs cover the costs	Bi-monthly
Quiz night - 10 tables of eight people from club and community.	Feb / Mar 23	Community Secretary?	Should make £900+	Apr 23
Tournament - host four different junior age groups	Aug 22	Community Secretary?	Should make £1000+	Sep 22
Pitch works - stick to budget and complete major works of verti-draining, fertiliser, overseeding.	Whole season	GP	£4,300 covered by FF grant & fundraising	Bi-monthly
Next Fixtures Board near road to promote games	Whole season	?	?	?
Pitch equipment - purchase slitter? purchase turf tyres?	Sep 23	GP	£500 & ?	Oct 23
Volunteer recruitment - someone to mark the lines on a weekly basis, someone to become Youth Secretary, someone to become Community Secretary	Sep 23	GP	£0	Oct 23
Youth voice - solicit, compile, listen to & act upon opinions & suggestions of the juniors	Whole season	Youth Secretary?	£100	Bi-monthly
Net zero - suggest ways of identifying, reducing & offsetting resource usage	Whole season	?	?	Bi-monthly
Accredited status - achieved - renewal in Spring 2023	Apr 23	GP	£0	Mar 23

Local primary school - establish relationship	Whole season	Community Secretary?	?	Bi-monthly
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2.2. Monthly milestones

Month	Details
Jun 22	Recruit for vacant committee roles. 30-Dec-22 Not achieved - continuing to advertise vacant roles. Decide if we purchase slitter and / or turf tyres. 30-Dec-22 decided we would like to purchase a slitter but need more storage first. Finalise & distribute registration / new season welcome pack to players & parents. Jul-22 Complete
Jul 22	AGM - decide if any constitution changes required, sign-off Season Plan, appoint committee members. Jul-22 Complete Submit Season Plan on WGS. Jul-22 Complete Player registration. Jul-22 Complete Apply for funding for slitter and / or turf tyres 30-Dec-22 decided we would like to purchase a slitter but need more storage first.
Aug 22	Tournament. Aug-22 Complete Recruit line marking volunteers. 30-Dec-22 Successfully completed one person to help with groundskeeping Build & erect Next Fixture board if it's a goer. 30-Dec-22 Not yet achieved
Sep 22	Our four teams kick-off the new season. Sep-22 Complete Community plan submitted to committee for review. 30-Dec-22 Not yet achieved Youth voice plan submitted to committee for review. 30-Dec-22 Not yet achieved
Oct 22	Net zero plan submitted to committee for review. 30-Dec-22 Not yet achieved Pitch works - vertidrainning & fertiliser. 30-Dec-22 Some fertiliser was applied but vertidrainning did not happen - contractor not available.
Nov 22	
Dec 22	
Jan 23	
Feb 23	Quiz night. PitchPower pitch inspections to be carried out.
Mar 23	Vertidrainning & weedkiller Advertise girls drop in sessions
Apr 23	Pitch works - overseeding & fertiliser.

	Girls drop-in sessions start Pavilion Spruce Up day
May 23	

3. Emergency Action Plan

The EAP shown here is to be:

- posted on club website;
- distributed to all parents, players & coaches at start of season;
- included in fixtures emails to opposition teams;
- fixed to inside of changing room doors.

NFC-Emergency Action Plan

Home pitch address: Fords Green, Nutley, TN22 3LJ.
Home pitch what3words: suckle.remaining.collision
Nutley FC first aiders: Ben Scott, Ben Levy, Gavin Paisley, Hamish Norris, Mark Hillen.

Local medical facilities:

<p>Minor Injuries Unit Uckfield Community Hospital Framfield Road Uckfield TN22 5AW 01825 721501 13 mins by car (6 miles) Open 8am to 8pm, 7 days/wk</p> <p>Accident & Emergency Princess Royal Hospital Lewes Rd Haywards Heath RH16 4EX 01444 441881 21 mins by car (12 miles) Open 24 hours</p>	<p>Minor Injuries Unit Crowborough War Memorial Hospital Southview Road Crowborough TN6 1HB 01892 337241 13 mins by car (7 miles) Open 8am to 8pm, 7 days/wk</p> <p>First aid equipment: AED on pavilion front wall. Blankets & umbrella in home changing room seat storage. Additional AED on wall outside Nutley War Memorial Hall.</p>
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The map shows the club's location at Fords Green, Nutley. It highlights the 'Pavilion' and 'Emergency vehicle access to pitches' with red arrows. The map also shows nearby roads like High 50 and the location of the 'Pitches'.

4. Budgets

4.1. Club budget

		2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	
Inputs	Junior subs	£115	£115	£115	£115	£115	£115	
	Senior subs	£35	£35	£35	£35	£35	£35	
	Senior match fee	£6	£6	£6	£6	£6	£6	
Fixed costs	Pitch rental	-£400	-£400	-£425	-£425	-£450	-£450	
	Insurance	-£250	-£250	-£260	-£260	-£270	-£270	
	IoG membership	-£65	-£65	-£65	-£65	-£65	-£65	
	Website & email	-£105	-£105	-£105	-£105	-£105	-£105	
	Equipment misc	-£300	-£500	-£500	-£500	-£500	-£500	
	Courses misc	-£200	-£200	-£200	-£200	-£200	-£200	
	End of season do	-£300	-£300	-£300	-£300	-£300	-£300	
	Fixed costs total	-£1,620	-£1,820	-£1,855	-£1,855	-£1,890	-£1,890	
Player income	Senior subs	£595	£595	£595	£595	£595	£595	
	Senior match fees	£1,320	£1,320	£1,320	£1,320	£1,320	£1,320	
	Junior subs	£4,370	£4,370	£4,370	£4,370	£4,370	£4,370	
	Player income total	£6,285	£6,285	£6,285	£6,285	£6,285	£6,285	
Playing costs	Senior referees	-£350	-£350	-£350	-£350	-£350	-£350	

	Senior affiliation	-£100	-£100	-£100	-£100	-£100	-£100	
	Junior referees	-£500	-£500	-£500	-£500	-£500	-£500	
	Junior affiliation	-£75	-£162	-£162	-£162	-£162	-£162	
	Junior 3G training	-£900	-£2,229	-£2,229	-£2,229	-£2,229	-£2,229	
	Junior tournaments	-£480	-£480	-£480	-£480	-£480	-£480	
	Senior kit cleaning	-£300	-£300	-£300	-£300	-£300	-£300	
	3G matches	-£1,200	-£1,200	-£1,200	-£1,200	-£1,200	-£1,200	
	Playing costs total	-£3,905	-£5,321	-£5,321	-£5,321	-£5,321	-£5,321	
Fundraising	Quiz night		£1,000	£1,000	£1,000	£1,000	£1,000	
	Tournament		£1,430	£1,430	£1,430	£1,430	£1,430	
	Fundraising total		£2,430	£2,430	£2,430	£2,430	£2,430	
	Grand total	£760	£1,574	£1,539	£1,539	£1,504	£1,504	£8,420
		2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	
Pitch improvement	Pitch improvement essentials	-£4,300	-£5,504	-£5,376	-£5,376	-£5,248	-£5,248	-£31,052
	FF grant	£4,300	£5,504	£3,670	£3,670	£1,834	£1,834	£20,812
	Football club contri.	£1,200	£1,200	£1,200	£1,200	£1,200	£1,200	£7,200

4.2. Pitch budget / plan

Season	Time of year	Activity	Supplier	Cost	Pitches	Total
2021-22	Regularly	Mowing	Club	£0	11v11, 7v7	£5,626
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£780	11v11, 7v7	
	Spring	Fertiliser	Club	£806	11v11, 7v7	
		Chafer traps	Club	£150	7v7	
	Summer	Scarification	Club	£0	11v11	
		Overseeding	P Mannington	£2,352	11v11, 7v7	
Weed killer		Agrifactors	£732	11v11, 7v7		
2022-23	Regularly	Mowing	Club	£0	11v11, 7v7	£5,626
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£780	11v11, 7v7	
	Spring	Fertiliser	Club	£806	11v11, 7v7	
		Chafer traps	Club	£150	7v7	
	Summer	Scarification	Club	£0	11v11	
		Overseeding	P Mannington	£2,352	11v11, 7v7	
Weed killer		Agrifactors	£732	11v11, 7v7		
2023-24	Regularly	Mowing	Club	£0	11v11, 7v7	£5,476
		Brushing	Club	£0	11v11, 7v7	

	Autumn	Shallow spiking	Club	£0	11v11, 7v7	
		Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£780	11v11, 7v7	
	Spring	Fertiliser	Club	£806	11v11, 7v7	
	Summer	Scarification	Club	£0	11v11	
		Overseeding	P Mannington	£2,352	11v11, 7v7	
		Weed killer	Agrifactors	£732	11v11, 7v7	
2024-25	Regularly	Mowing	Club	£0	11v11, 7v7	£5,476
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£780	11v11, 7v7	
	Spring	Fertiliser	Club	£806	11v11, 7v7	
	Summer	Scarification	Club	£0	11v11, 7v7	
		Overseeding	P Mannington	£2,352	11v11, 7v7	
Weed killer		Agrifactors	£732	11v11, 7v7		
2025-26	Regularly	Mowing	Club	£0	11v11, 7v7	£3,124
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£780	11v11, 7v7	
	Spring	Fertiliser	Club	£806	11v11, 7v7	
	Summer	Scarification	Club	£0	11v11, 7v7	
		Weed killer	Agrifactors	£732	11v11, 7v7	
2026-27	Regularly	Mowing	Club	£0	11v11, 7v7	£3,124
		Brushing	Club	£0	11v11, 7v7	

		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£780	11v11, 7v7	
	Spring	Fertiliser	Club	£806	11v11, 7v7	
	Summer	Scarification	Club	£0	11v11, 7v7	
		Weed killer	Agrifactors	£732	11v11, 7v7	
Grand Total						£28,454

5.0. Running the club

5.1. Roles & responsibilities

<p>Chair Gavin Paisley</p> <p>Oversee running of club or league, ensure that it is run efficiently & managed appropriately. Lead club meetings, provide leadership in all areas.</p>	<p>Vice chair Ben Scott</p> <p>Stands in for the chair and helps with difficult decisions between meetings.</p>	<p>Secretary Ben Scott</p> <p>Main point of contact for the FA, team managers, clubs and leagues, the Secretary will look after the administrative duties for the club.</p>	<p>Treasurer Mike Francis</p> <p>Ensure that the club or league stays financially sustainable, paying all expenses, collecting any monies owed and keeping a record of the accounts.</p>
<p>Welfare officer Fiona Barrett</p> <p>Ensures that the club or league operates a safe, child friendly environment and promotes good practice in line with the relevant Child Protection Policy.</p>	<p>Fixtures secretary Andy Tester</p> <p>Organising pitches for home games, liaising with opposition and officials and ensuring that the club's teams can play all their games.</p>	<p>Youth secretary Vacant</p> <p>Work with junior members to ensure their voices are heard (perhaps set up a youth group with regular meetings and suggestions box, and to bring these ideas to the committee)</p>	<p>Community secretary Vacant</p> <p>Responsible for organising social events to bring all club members together to enhance relationships within the club and with the local community (perhaps parties, quiz night, end-of-season do).</p>
<p>Fundraising secretary Vacant</p> <p>Obtaining additional funds, such as grants or sponsorship.</p>	<p>Manager Hamish Norris</p> <p>Manage and lead their team for their fixtures on matchdays. In addition, they will deliver training to develop the team's ability.</p>	<p>Manager Ben Scott</p> <p>Manage and lead their team for their fixtures on matchdays. In addition, they will deliver training to develop the team's ability.</p>	<p>Manager Ben Levy</p> <p>Manage and lead their team for their fixtures on matchdays. In addition, they will deliver training to develop the team's ability.</p>
<p>Manager Mark Hillen</p> <p>Manage and lead their team for their fixtures on matchdays. In addition, they</p>			

will deliver training to develop the team's ability.			
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6.0. Marketing the club

6.1. Marketing planner

Objective	Timescale	Who is responsible?	Cost	Review when?
Contribute to local publications - Parish News, Parish Annual Report	Monthly	GP	£0	Annually
Engage with members and local community through Facebook and Instagram by posting match reports and post match interviews.	Weekly	Managers	£0	Committee meetings
Engage with members and local community through Facebook and Instagram by posting ad-hoc news items (could be news of pitch improvement works, funding drives, etc)	Ad-hoc	GP	£0	Committee meetings
Next game fixtures board - need to work out if this is possible and if so to build it.	Start of the season	?	?	