

Nutley FC - Season Planner 2024/25

Version: 1.0

Date: 24-Aug-24



1. Why our club exists

1.1. History

Nutley FC was established in 1890 and has ever since been providing opportunities to members who wish to play football.

1.2. Season 2023/24 achievements

What a busy year! Three Nutley teams started the 2023/24 season - U9s mixed, U11s mixed and Men's. We had a total of 59 playing members across the three teams playing a total of 60 games (not including friendlies and tournaments). Our U11s had a particularly good season only losing one league match, winning both shield competitions they entered and winning their age group's fair play award. All three teams seem to have a lot of fun. We also had a full year of Wildcats football for primary school aged girls. A girls team (U9s next season) has been born out of this and they've had a great time playing friendlies, entering tournaments and generally getting used to match football.

1.3 Vision

Nutley Football Club's vision is to create a fun, safe and inclusive environment for as many people as we can (regardless of age, gender and background) to play, volunteer and support football in our local community.

1.4 Football Philosophy

Our football philosophy is one of inclusion and participation of all at young junior ages with game time becoming more competitive as the children get older. We want to play fairly and to treat all involved with respect.

2. Plan for the season

2.1. Aims for the season

Objective	Timescale	Who is responsible?	Cost	Review when?
Adults - enjoy football & win promotion	Whole season	BS	Subs cover the costs	Bi-monthly
U12s - enjoy football & finish mid table or above	Whole season	MH / BL	Subs cover the costs	Bi-monthly
U10s - enjoy football & finish mid table or above	Whole season	MH / BL	Subs cover the costs	Bi-monthly
U9s - enjoy football & finish mid table or above	Whole season	CM / WL	Subs cover the costs	Bi-monthly
Wildcats - enjoy football & grow participation	Whole season	GP	Subs cover the costs	Bi-monthly
Tournament - host four different junior age groups	Jun / Jul 25	?	Should make £3500+	Nov-24
Pitch works - stick to budget and complete major works of verti-draining, fertiliser, overseeding.	Whole season	GP	£5,376 covered by FF grant, savings & fundraising	Bi-monthly
Pitch equipment - purchase spreader and slitter Need to secure lean-to at pavilion to be able to store slitter or to rebuild garage. Cannot apply for funding for the slitter until lean-to is secure.	Nov 24	GP	£900 from savings, £1900 from savings + £5700 FF grant	Oct 24
Board diversity - achieve at least 30% female board members	Whole season	GP	£0	Bi-monthly
Volunteer recruitment - new secretary, cafe manager, Wildcats coach BS to step down from secretary and perhaps take up the Youth Secretary role.	Whole season	GP / BS	£100 for advertising	Feb 25
Youth voice - solicit, compile, listen to & act upon opinions & suggestions of the juniors	Whole season	?	£100	Bi-monthly
Accredited status - achieved - renewal in Spring 2025	Apr 25	GP	£0	Mar 25

2.2. Monthly milestones

Month	Details
Sep 24	<p>Recruit for vacant committee roles. GP to create a flyer to go in Parish News magazine.</p> <p>GP to complete Pitch Power report in hope of also getting funding for spreader.</p> <p>GP to secure lean-to at pavilion to be able to store slitter - cannot apply for funding for the slitter until lean-to is secure.</p> <p>GP to complete and submit PitchPower pitch inspection to FF.</p> <p>Adult players to start posting interviews, etc, with players on social media - Josh Scott perhaps?</p>
Nov 24	<p>GP to propose garage rebuild to parish council.</p>
Feb 25	<p>GP to complete and submit PitchPower pitch inspection to FF.</p> <p>GP to apply for funding for slitter & garage rebuild.</p>
Jun 25	<p>Finalise & distribute registration / new season welcome pack to players & parents.</p> <p>Register teams with the leagues for next season and affiliate with Sussex FA.</p> <p>Tournament</p>
Jul 25	<p>AGM - decide if any constitution changes required, sign-off Season Plan, appoint committee members.</p> <p>Submit Season Plan on WGS.</p> <p>Start player registration.</p>

3. Emergency Action Plan

The EAP shown here is to be:

- posted on club website;
- distributed to all parents, players & coaches at start of season;
- included in fixtures emails to opposition teams;
- fixed to inside of changing room doors.

NFC-Emergency Action Plan

Home pitch address: Fords Green, Nutley, TN22 3LJ.
Home pitch what3words: suckle.remaining.collusion
Nutley FC first aiders: Ben Scott, Ben Levy, Gavin Paisley, Hamish Norris, Mark Hillen.

Local medical facilities:

Minor Injuries Unit Uckfield Community Hospital Framfield Road Uckfield TN22 5AW 01825 721501 13 mins by car (6 miles) Open 8am to 8pm, 7 days/wk	Minor Injuries Unit Crowborough War Memorial Hospital Southview Road Crowborough TN6 1HB 01892 337241 13 mins by car (7 miles) Open 8am to 8pm, 7 days/wk
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Accident & Emergency
Princess Royal Hospital
Lewes Rd
Haywards Heath
RH16 4EX
01444 441881
21 mins by car (12 miles)
Open 24 hours

First aid equipment:
AED on pavilion front wall.
Blankets & umbrella in home changing room seat storage.
Additional AED on wall outside Nutley War Memorial Hall.



4. Budgets

4.1. Club budget

		2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Inputs	Senior players	17	17	19	19	19	19
	Junior players	38	38	25	25	25	25
	Junior subs	£115	£115	£130	£130	£130	£130
	Senior subs	£35	£35	£135	£135	£135	£135
	Senior match fee	£6	£6	£0	£0	£0	£0
Fixed costs	Pitch rental	£400	£400	£550	£550	£550	£550
	Insurance	£250	£250	£275	£275	£275	£275
	Website & email	£105	£105	£116	£116	£116	£116
	Equipment misc	£300	£500	£550	£550	£550	£550
	Courses misc	£200	£200	£220	£200	£200	£200
	Teambuilding	£0	£0	£600	£600	£600	£600
	End of season do	£300	£300	£300	£300	£300	£300
	Fixed costs total	£1,555	£1,755	£2,611	£2,591	£2,591	£2,591
Player income	Senior subs	£595	£595	£2,565	£2,565	£2,565	£2,565
	Senior match fees	£1,320	£1,320	£0	£0	£0	£0
	Junior subs	£4,370	£4,370	£3,250	£3,250	£3,250	£3,250
	Player income total	£6,285	£6,285	£5,815	£5,815	£5,815	£5,815
Playing costs	Senior referees	£350	£350	£350	£350	£350	£350

	Senior affiliation	-£100	-£100	-£100	-£100	-£100	-£100	
	Junior referees	-£500	-£500	-£500	-£500	-£500	-£500	
	Junior affiliation	-£75	-£162	-£162	-£162	-£162	-£162	
	3G training	-£900	-£3,565	-£2,936	-£2,936	-£2,936	-£2,936	
	Junior tournaments	-£480	-£480	-£480	-£480	-£480	-£480	
	Senior kit cleaning	-£300	-£300	-£300	-£300	-£300	-£300	
	3G matches	-£1,200	-£350	-£350	-£350	-£350	-£350	
	Playing costs total	-£3,905	-£5,807	-£5,178	-£5,178	-£5,178	-£5,178	
Sub total	Sub total	£825	-£1,277	-£1,974	-£1,954	-£1,954	-£1,954	
Fundraising	Quiz night		£1,000	£1,000	£1,000	£1,000	£1,000	
	Tournament		£3,500	£3,500	£3,500	£3,500	£3,500	
	Fundraising total		£4,500	£4,500	£4,500	£4,500	£4,500	
	Grand total	£825	£3,223	£2,527	£2,547	£2,547	£2,547	
		2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	
Pitch improvement	Pitch improvement essentials	-£4,300	-£5,504	-£5,376	-£5,376	-£5,248	-£5,248	-£31,052
	FF grant	£4,300	£5,504	£3,670	£3,670	£1,834	£1,834	£20,812
	Football club contri.	£1,200	£1,200	£1,200	£1,200	£1,200	£1,200	£7,200
	Crowdfunder	£546	£0	£0	£0	£0	£0	£546
	Maresfield Parish Council	£500	£500	£500	£500	£500	£500	£3,000
	Pitch improve nice-to-haves	-£1,326	£1,209	£493	£493	£365	£365	£1,597
	Gatwick Grant	£2,500	£0	£0	£0	£0	£0	£2,500
	Carry forward to next season	£3,420	£6,328	£6,815	£7,301	£5,952	£4,603	<u>£4,603</u>

4.2. Pitch budget / plan

Season	Time of year	Activity	Supplier	Cost	Pitches	Total
2021-22	Regularly	Mowing	Club	£0	11v11, 7v7	£5,626
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£780	11v11, 7v7	
	Spring	Fertiliser	Club	£806	11v11, 7v7	
		Chafer traps	Club	£150	7v7	
	Summer	Scarification	Club	£0	11v11	
		Overseeding	P Mannington	£2,352	11v11, 7v7	
		Weed killer	Agrifactors	£732	11v11, 7v7	
2022-23	Regularly	Mowing	Club	£0	11v11, 7v7	£4,295
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£710	11v11, 7v7	
		Verti-draining	P Mannington	£840	11v11, 7v7	
	Spring	Weed killer	Adrian Martin	£314	11v11, 7v7	
		Fertiliser	Club	£0	11v11, 7v7	
		Chafer traps	Club	£0	7v7	
	Summer	Scarification	Club	£0	11v11	
		Grass seed	Turfcare	£1,651	11v11, 7v7	
Overseeding		P Mannington	£780	11v11, 7v7		

2023-24	Regularly	Mowing	Club	£0	11v11, 7v7	£4,883
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£840	11v11, 7v7	
		Fertiliser	Club	£806	11v11, 7v7	
	Summer	Scarification	Club	£0	11v11	
		Grass seed	Turfcare	£1,651	11v11, 7v7	
		Overseeding	P Mannington	£780	11v11, 7v7	
2024-25	Regularly	Mowing	Club	£0	11v11, 7v7	£4,883
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£840	11v11, 7v7	
		Fertiliser	Club	£806	11v11, 7v7	
	Summer	Scarification	Club	£0	11v11, 7v7	
		Grass seed	Turfcare	£1,651	11v11, 7v7	
		Overseeding	P Mannington	£780	11v11, 7v7	
2025-26	Regularly	Mowing	Club	£0	11v11, 7v7	£4,883
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£840	11v11, 7v7	
		Fertiliser	Club	£806	11v11, 7v7	
	Summer	Scarification	Club	£0	11v11, 7v7	
		Grass seed	Turfcare	£1,651	11v11, 7v7	

		Overseeding	P Mannington	£780	11v11, 7v7	
2026-27	Regularly	Mowing	Club	£0	11v11, 7v7	£4,883
		Brushing	Club	£0	11v11, 7v7	
		Shallow spiking	Club	£0	11v11, 7v7	
	Autumn	Fertiliser	Club	£806	11v11, 7v7	
		Verti-draining	P Mannington	£840	11v11, 7v7	
		Fertiliser	Club	£806	11v11, 7v7	
	Summer	Scarification	Club	£0	11v11, 7v7	

5.0. Running the club

5.1. Roles & responsibilities

<p>Chair Gavin Paisley</p> <p>Oversee running of club or league, ensure that it is run efficiently & managed appropriately. Lead club meetings, provide leadership in all areas.</p>	<p>Vice chair Ben Scott</p> <p>Stands in for the chair and helps with difficult decisions between meetings.</p>	<p>Secretary Ben Scott</p> <p>Main point of contact for the FA, team managers, clubs and leagues, the Secretary will look after the administrative duties for the club.</p>	<p>Treasurer Mike Francis</p> <p>Ensure that the club or league stays financially sustainable, paying all expenses, collecting any monies owed and keeping a record of the accounts.</p>
<p>Welfare officer Fiona Barrett</p> <p>Ensures that the club or league operates a safe, child friendly environment and promotes good practice in line with the relevant Child Protection Policy.</p>	<p>Fixtures secretary Andy Tester</p> <p>Organising pitches for home games, liaising with opposition and officials and ensuring that the club's teams can play all their games.</p>	<p>Youth secretary Vacant</p> <p>Work with junior members to ensure their voices are heard (perhaps set up a youth group with regular meetings and suggestions box, and to bring these ideas to the committee)</p>	<p>Community secretary Vacant</p> <p>Responsible for organising social events to bring all club members together to enhance relationships within the club and with the local community (perhaps parties, quiz night, end-of-season do).</p>
<p>Fundraising secretary Vacant</p> <p>Obtaining additional funds, such as grants or sponsorship.</p>	<p>Manager Ben Levy</p> <p>Manage and lead their team for their fixtures on matchdays. In addition, they will deliver training to develop the team's ability.</p>	<p>Manager Mark Hillen</p> <p>Manage and lead their team for their fixtures on matchdays. In addition, they will deliver training to develop the team's ability.</p>	<p>Wildcats lead Gavin Paisley</p> <p>Manage and lead the Wildcats provision attempting to grow participation, increasing parental involvement and start a girls' team.</p>
<p>Girls secretary Jemma Tester-Smith</p> <p>Organise girls team fixtures, liaise with league, ensure Wildcats provision is on track.</p>			

6.0. Marketing the club

6.1. Marketing planner

Objective	Timescale	Who is responsible?	Cost	Review when?
Contribute to local publications - Parish News, Parish Annual Report	Monthly	GP	£0	Annually
Engage with members and local community through Facebook and Instagram by posting match reports and post match interviews.	Weekly	Managers	£0	Committee meetings
Engage with members and local community through Facebook and Instagram by posting ad-hoc news items (could be news of pitch improvement works, funding drives, etc)	Ad-hoc	GP	£0	Committee meetings
Next game fixtures board - need to work out if this is possible and if so to build it.	Start of the season	?	?	